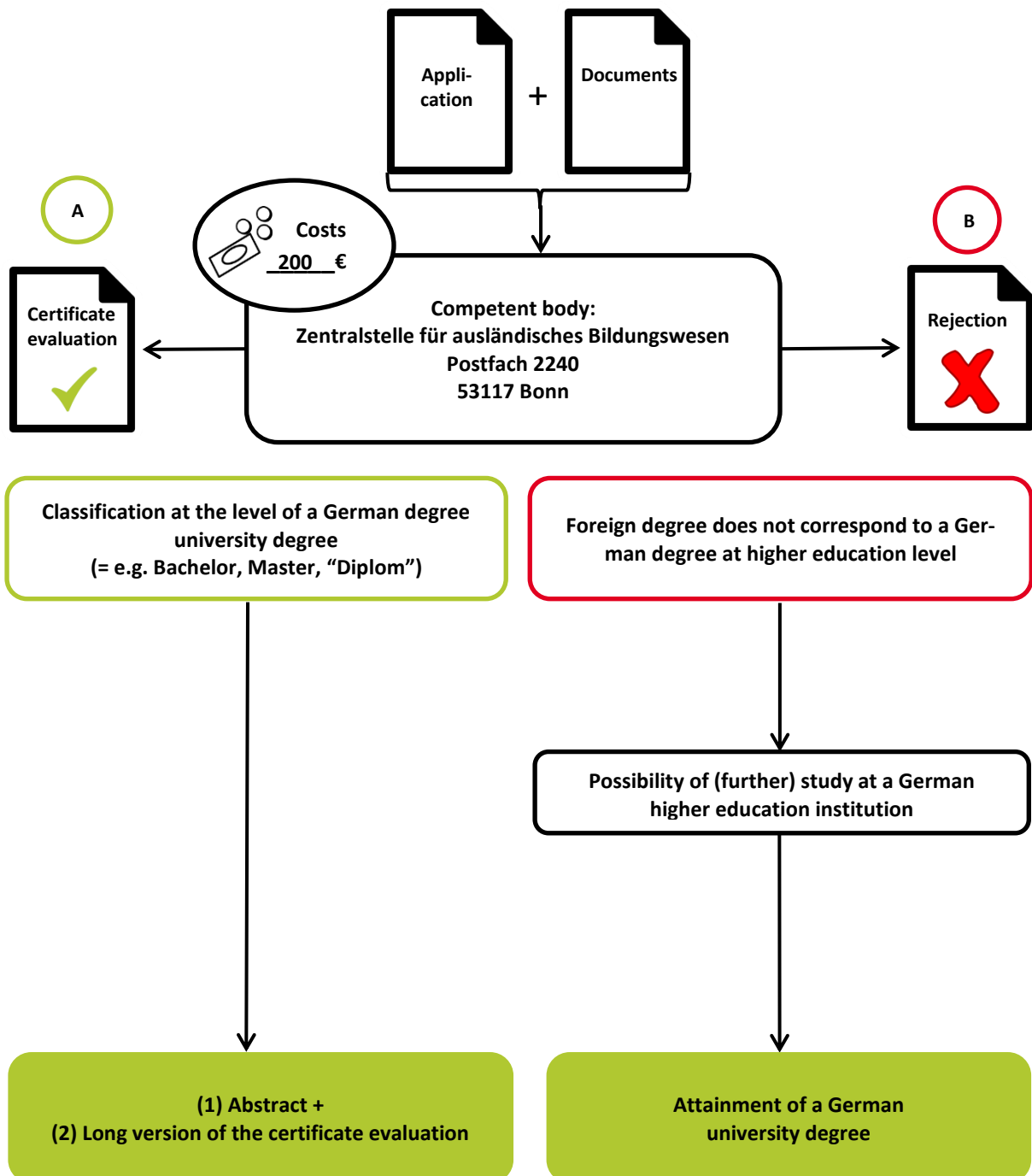


Non-regulated higher education degrees: Certificate evaluation by the Central Office for Foreign Education (ZAB)

(Last updated: July 2022)



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For persons with a foreign higher education degree, the Central Office for Foreign Education (ZAB) issues an individual certificate evaluation upon application. A certificate evaluation is an official document describing a foreign higher education qualification and certifying its professional and academic uses. If your degree is listed in the “anabin” database, you can print out the degree evaluation from the database free of charge. You can also apply for jobs on the German job market or start your own business with your foreign university degree without a certificate evaluation and without the printout from anabin. This is only possible if the degree is not regulated in Germany. The certificate evaluation of your foreign university degree can be useful so that employers can better assess your qualifications. This does not concern a recognition of your degree. The certificate evaluation costs EUR 200.

You must submit an officially certified copy of the following documents:

• Completed application form	• Proof of identity
• Degree certificate of the higher education qualification to be assessed in its original language	• Diploma supplement in the standardised European form, if issued
• Overview of subjects and grades over the entire course of study	• German translation of your documents
• School certificate	

The documents you need to submit depend on the country in which you obtained your qualification. You can find out which documents have to be submitted for which country on the ZAB homepage:

<https://www.kmk.org/zab/zeugnisbewertung/dokumente.html>.

Classification of your degree at the level of a German university degree qualification

Once you have submitted the application, the ZAB will check your documents. If the conclusion is reached that your degree corresponds to the level of a German university degree, you will receive a document certifying this (= “Zeugnisbewertung”). You will receive a short version and a long version of the certificate evaluation:

- (1) **Abstract:** Contains the level of your degree, your degree programme, the institution, place and state where you obtained the degree, start and end dates of the education and its duration. You can enclose this document with your application documents.
- (2) **Long version:** In addition to the information contained in the abstract version, this also includes information about the type of education you have completed, the possibility of further study in Germany, academic degree equivalence and professional recognition opportunities.

(A) Rejection

The ZAB can only issue you with a certificate evaluation for a higher education degree from abroad. If you have not yet completed your studies or if you hold a degree that is not equivalent to a German higher education degree, the ZAB will reject your application with costs. If you meet the relevant requirements (= higher education entrance qualification), you can start (or continue) your studies in Germany. To do so, you must apply directly to the university at which you wish to study.